

FEDERAL UNIVERSITY LOKOJA

STUDENTS INDUSTRIAL WORK EXPERIENCE SCHEME (SIWES) DIRECTORATE
(OFFICE OF THE VICE-CHANCELLOR)



VICE CHANCELLOR

Professor Olayemi Akinwumi PhD, AVFH, FHSN, FNAL

P.M.B. 1154

Lokoja,
Kogi State,
Nigeria,

DIRECTOR

Professor Isah Yinusa PhD, FCSN, FICCON
e-mail: Yinusa.isah@fulokoja.edu.ng

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fulokoja@yahoo.com
www.fulokoja.edu.ng

Date:

Dear Sir/ Ma,

**REQUEST TO UNDERTAKE STUDENTS' INDUSTRIAL WORK EXPERIENCE SCHEME
(SIWES) ATTACHMENT IN YOUR ORGANISATION**

This is to introduce **AWODI, OJONIMI JOSHUA** (Matric No) **SCI23BCH028** a 300-level Student of Department of **BIOCHEMISTRY** Federal University Lokoja. As part of the requirement for a Bachelor's degree award, the Students are expected to undergo six (6) months of industrial attachment as stipulated by the National University Commission (NUC). The students wish to undertake His/ her industrial attachment in your organization schedule to start from **MAY, 2026** to **OCTOBER, 2026**

The student should be placed under an industrial-based supervisor for supervision and mentoring during this period. The supervisor is to keep records of the student's performance and comment on the students' logbook weekly. Also, note that the institution's supervisor will visit the students at least twice for supervision and will need comment from an industry-based supervisor on the student's character and attitude to learning.

Kindly indicate the acceptance/rejection of the student by filling out the attached form.

Thanks for your cooperation.

Yours faithfully,

Professor Isah Yinusa PhD, FCSN, FICCON
Director, SIWES

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Name and address of the organization

ACCEPTANCE/REJECTION FORM

The bearer _____ with registration number _____

Who has requested to undertake His/Her Student Industrial Works Experience Scheme (SIWES) for six (6) months with us has been accepted/rejected by the organization. He/She is to notify the organization of the date of assumption of duty at least four (4) weeks through _____ Name and phone number of contact personnel).

Name and signature Date